

BANKRUPTCY INTAKE SHEET

Today's Date: _____

NAME - First _____ Middle: _____ Last: _____

Full Address: _____

County of Residence: _____

Mailing Address: _____

Social Security Number: _____

Home Phone Number: _____

Work Phone Number: _____

Cell Phone Number: _____

Date of Birth: _____

How many children or dependants live in your household? _____

By providing your email address you are giving The Burns Law Firm permission to contact you by email. If you do not want to be contacted by email, advise the firm in writing and your email will be removed from our list.

Email Address: _____

Are you married? **CIRCLE ONE: YES or NO**

Spouse's NAME - First: _____ Middle: _____ Last: _____

Spouse's Social Security Number: _____

Spouse's Work Phone Number: _____

Spouse's Cell Phone Number: _____

Spouse's Email Address: _____

How did you hear about us? **CIRCLE ONE:** Pennysaver, Internet, Red Phone Book, Big Yellow Phone Book, Person's Name: _____

Have you or your spouse ever filed bankruptcy? **CIRCLE ONE of Each: YES or NO and SELF or SPOUSE**

If yes, how many times have you filed bankruptcy? _____

What Chapter of bankruptcy(s) was filed? _____

What year(s) was the bankruptcy(s) filed? _____

Do you rent an apartment/house/condo? **CIRCLE ONE: YES or NO**

If NO, Do you or your spouse own a house or land? **CIRCLE ONE of Each: YES or NO and SELF or SPOUSE**

Is the above property owned jointly with someone? **CIRCLE ONE: YES or NO**

If yes to above question, what is their name? _____

Is there a mortgage on the property? **CIRCLE ONE: YES or NO**

If yes to above question, how many mortgages? _____

What are the principal balances for the mortgages? First Mortgage: \$ _____

Second Mortgage: \$ _____ Others: \$ _____

Are payments current on the mortgages? **CIRCLE ONE: YES or NO**

If no to the above question, how much is owed right now? First Mortgage: \$ _____

Second Mortgage:\$ _____ Others:\$ _____

Are property taxes owed on the above property? **CIRCLE ONE: YES or NO**

If yes to the above question, how much do you owe? \$ _____

Is the house scheduled for foreclosure? **CIRCLE ONE: YES or NO**

If yes to above question, what is the date of the foreclosure? _____

What is the name of the attorney representing the mortgage company? _____

Do you or your spouse own more than one house/land/property? **CIRCLE ONE of Each: YES or NO and SELF or SPOUSE**

If yes, ask staff for additional paper to list the following for each additional property: List Full Property Address; List Owner's Full Name for Each Property; List the Mortgage(s) Name and Principal Balance Due for Each Property; List past due balance(s) on all above liens for Each Property; If set for sale, list Foreclosure(s) date and time for Each Property

If you do not rent or own a house, where do you live? _____

Do you own or lease a vehicle? **CIRCLE ONE of Each: YES or NO and LEASE or OWN**

If yes to lease, are you current with lease payments? **CIRCLE ONE: YES or NO**

If yes to own, is the vehicle paid off? **CIRCLE ONE: YES or NO**

If no to above question, what is the principal balance on your vehicle? \$ _____

If you have a car note, are payments current? **CIRCLE ONE: YES or NO**

If no to the above question, how much is owed right now? \$ _____

Are you currently involved in any court cases? **CIRCLE ONE: YES or NO**

If yes to above question, what is the case about? _____

Are you represented by an attorney? **CIRCLE ONE: YES or NO**

If yes to above question, what is the attorney's name? _____

Are you involved in any other Court cases? **CIRCLE ONE: YES or NO**

If yes, how many? _____

And provide brief description of cases: _____

WARNING: The figures below must be complete and contain all of your unsecured debt because it will control whether you are eligible for relief under Chapter 13

How much do you owe in credit card, medical, collection agencies, professional fees etc.

\$ _____

If you are married, is any the above debt joint? **CIRCLE ONE: YES or NO**

List balance of joint debt? \$ _____

How much do you owe in student loans? _____

How much does your spouse owe in student loans? _____

Do you or your spouse owe taxes to the IRS? **CIRCLE ONE of Each: YES or NO and SELF or SPOUSE**

If yes to the above, how much is owed? _____
If yes to the above, for what tax year(s)? _____

Do you or your spouse owe taxes to the State or District? **CIRCLE ONE of Each: YES or NO and SELF or SPOUSE**

If yes to the above, which State or District? _____
How much do is owed to the State or District? _____
If yes to above, for what tax year(s)? _____

Do you or your spouse have any tickets (Speeding, Parking, MVA Citations, etc)? **CIRCLE ONE of Each: YES or NO and SELF or SPOUSE**

If yes to above question, how many tickets and how much is owed per ticket? _____

How much do you (and/or your spouse) gross a month? \$ _____

How much do you (and/or your spouse) spend a month on bills and necessary expenses minus your credit card payments? \$ _____

Do you or your spouse receive child support or alimony? **CIRCLE ONE: YES or NO**

If yes, **CIRCLE ONE: SELF OR SPOUSE and CHILD SUPPORT or ALIMONY**
How much do you receive per month? _____

Do you or your spouse pay child support or alimony? **CIRCLE ONE: YES or NO**

If yes, **CIRCLE ONE of each: SELF or SPOUSE and CHILD SUPPORT or ALIMONY**
How much do you pay per month? _____

Are you or your spouse self employed? **CIRCLE ONE: YES or NO**

CIRCLE ONE: SELF or SPOUSE
If yes, how much money is received each month? _____
How much is spent each month? _____

Do you own or your spouse own a business? **CIRCLE ONE: YES or NO**

CIRCLE ONE: SELF or SPOUSE
How much money does the business gross per month? \$ _____
How much does the business spend per month? \$ _____